

Referral for Release Determination

Should be addressed to the FOIA Officer
Of the Appropriate Agency

Dear _____:

This letter refers to the enclosed Freedom of Information Act (FOIA) request from (name of FOIA requester). While processing this request, we identified the enclosed information consisting of _____ pages in our files. This information is being referred for your review, release determination and direct response to (name of FOIA requester). A copy of the original FOIA request, as well as EPA's response to the requester is enclosed. Please furnish this office with a copy of your final response to the requester.

Should you have any questions regarding this matter, please contact
_____ at _____.

Sincerely,

Division Director (or higher)

Bcc: Diane Jones (4101M)